

NATIONAL FINANCE CENTER U.S. DEPARTMENT OF AGRICULTURE



1

00:00:17,925 --> 00:00:22,420

Welcome to NASA's Michoud Assembly Facility

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00:00:22,510 --> 00:00:27,710

Here at Michoud we are committed to an accident and injury-free environment.

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00:00:27,710 --> 00:00:35,060

Please take a few minutes to review these safety guidelines to ensure that your visit is safe and productive.

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00:00:35,150 --> 00:00:39,875

NASA's Michoud Assembly Facility is United States' government property.

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00:00:39,925 --> 00:00:44,825

visitors are expected to respect and obey all rules and regulations

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00:00:44,925 --> 00:00:48,570

that govern the operation of the facility.

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00:00:48,570 --> 00:00:53,150

Before entering the main gates of the facility, all visitors must report for badging.

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00:00:53,250 --> 00:00:59,620

NASA and NASA contractor visitors should present themselves to the main desk in the Building 101 Lobby.

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00:00:59,675 --> 00:01:08,125

Guest parking for the Building 101 lobby is located in the horseshoe directly off of Old Gentilly Road, near the h

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00:01:08,520 --> 00:01:16,370

USDA, National Finance Center, and United States Coast Guard visitors should report to the Building 350 Lobby

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00:01:16,850 --> 00:01:25,100

The parking lot of this building is accessible from Old Gentilly Rd with a large sign for the USDA National Finan

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00:01:25,100 --> 00:01:33,000

At both locations, be sure to present your photo ID to security personnel who will then ask you to sign in and is

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00:01:33,000 --> 00:01:40,750

Because Michoud has many manufacturing areas, your Point of Contact(POC) may have contacted you prior to

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00:01:40,850 --> 00:01:46,870

what types of Personal Protective Equipment (PPE) you will be required to wear while on the facility.

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00:01:46,975 --> 00:01:50,570

Please discuss any PPE concerns you have with your POC.

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00:01:50,650 --> 00:01:56,150

When you are ready to enter the facility, you should note there are multiple entrances onto the Michoud site.

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00:01:56,250 --> 00:02:00,770

There are two general entrance gates, Gate 7 (The Main Entrance for all tenants)

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00:02:00,770 --> 00:02:03,700

and gate 5 nearest to the Coast Guard Exchange.

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00:02:03,775 --> 00:02:07,970

Gate 12 is for deliveries, oversized and hazardous loads only.

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00:02:08,050 --> 00:02:12,670

Proceed to the entrance of the facility with your photo ID and issued badge.

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00:02:12,750 --> 00:02:17,700

Stop at the guard checkpoint where the guard will examine your credentials and allow entrance to the facility.

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00:02:22,470 --> 00:02:22,420

Both of these documents must be held on your person at all times while on-site.

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00:02:25,120 --> 00:02:25,050

Driving on site at Michoud is a privilege.

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00:02:25,120 --> 00:02:28,820

There is an expectation you will follow all state and local laws while on site

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00:02:28,820 --> 00:02:31,320

All vehicles are subject to complete search.

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00:02:31,400 --> 00:02:38,100

Obey all traffic signs including stop signs, yield signs, speed limits and other posted road information.

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00:02:38,100 --> 00:02:45,200

Please park vehicles in proper locations or lots and those designated for the type of vehicle you are driving.

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00:02:49,470 --> 00:02:49,370

Be aware of fire lanes and other marked "no parking" areas.

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00:02:49,470 --> 00:02:57,600

Do not talk, text, or otherwise use any communication devices while driving, unless you are answering with a h

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00:02:57,700 --> 00:03:00,970

Pedestrians always have the right of way on roadways.

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00:03:01,000 --> 00:03:08,100

When you see a pedestrian attempting to cross the road, stop and wait for them to completely leave the road b

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00:03:08,120 --> 00:03:12,350

Bicycles and scooters are common modes of transportation at Michoud

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00:03:12,350 --> 00:03:22,650

and you may encounter them while driving. While they are required to ride with the flow of traffic and obey the

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00:03:22,650 --> 00:03:27,150

As you enter Michoud from Gate 7, you will see Building 350 to your right

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00:03:27,200 --> 00:03:30,020

home to the USDA's National Finance Center.

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00:03:30,020 --> 00:03:33,420

To your left is the main manufacturing block for NASA.

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00:03:33,420 --> 00:03:41,670

Buildings 101, 102, and the main manufacturing building, 103 are in this zone which requires specific badge ac

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00:03:41,670 --> 00:03:47,100

If you have been cleared to enter this area, your badge will allow you access through turnstiles or gates.

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00:03:47,100 --> 00:03:53,170

Building 320, located at the corner of Venus Drive and Saturn Blvd., is the NASA Facility Administration offices

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00:03:53,350 --> 00:03:56,800

the Fitness Center, and home of the Michoud Medical Center

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00:03:56,800 --> 00:04:02,170

As you continue down to Saturn Boulevard, the blue building in front of you is Building 420.

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00:04:03,770 --> 00:04:06,950

Michoud maintains a strong commitment to the environment.

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00:04:06,950 --> 00:04:12,870

Our industrial wastewater treatment facility is one way we process site waste responsibly.

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00:04:13,100 --> 00:04:16,600

While onsite be sure to dispose of all litter properly.

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00:04:16,750 --> 00:04:20,050

Many areas have recycling bins for multiple types of waste.

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00:04:20,250 --> 00:04:26,970

Please follow a Clean-As-You-Work policy, waste does not accumulate into a safety hazard.

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00:04:27,025 --> 00:04:32,200

Chemical waste must be disposed of in accordance with state and local regulations,

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00:04:32,420 --> 00:04:51,800

if you have any questions regarding proper disposal of chemical waste onsite please contact the Michoud Envi

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00:04:51,875 --> 00:04:55,775

There are areas at Michoud built from materials that contain asbestos.

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00:04:55,925 --> 00:04:59,670

These areas have been identified and will not harm you as long as you do not disturb them.

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00:04:59,800 --> 00:05:03,700

Michoud's environmental department can answer your questions regarding these areas.

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00:05:03,800 --> 00:05:12,950

Michoud is home for some of south Louisiana's varied wildlife species. While some are more welcome than others.

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00:05:12,950 --> 00:05:17,800

If you are going to be working outside for any amount of time, be aware of the current weather conditions,

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00:05:17,875 --> 00:05:20,050

and have a plan if the weather turns inclement.

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00:05:20,150 --> 00:05:30,150

NASA's regulations state that outside work must cease and employees must seek shelter if lightning is detected.

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00:05:30,150 --> 00:05:36,469

If you are contracted to make deliveries to MAF, you will be using Gate 12, on the East side of the facility.

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00:05:36,470 --> 00:05:41,769

When you arrive at Gate 12 park on the side of the road, outside of the gate and enter the guard shack.

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00:05:41,770 --> 00:05:49,119

the guard will ask you a few questions about your destination and your cargo, they will log your information, and

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00:05:49,120 --> 00:05:54,819

You'll be issued a temporary badge that will allow you access to your specific delivery area.

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00:05:54,820 --> 00:06:00,550

the number on the bottom of your badge corresponds with a bin of drawers on the front of the guard's desk.

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00:06:00,550 --> 00:06:04,900

Place your driver's license in the matching bin and you can now enter the facility.

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00:06:04,900 --> 00:06:10,000

The south side of Building 103 has been reserved for Shipping and Receiving activities.

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00:06:10,000 --> 00:06:14,000

To access the loading docks, enter at Gate 12.

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00:06:14,075 --> 00:06:17,650

Travel down Saturn BLVD to Uranus Ave.

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00:06:17,650 --> 00:06:23,469

Delivery drivers will need to swipe your badge at the card reader to gain access to the area.

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00:06:23,470 --> 00:06:29,669

Once deliveries are complete, all vehicles should continue eastward on Uranus Avenue.

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00:06:29,670 --> 00:06:32,519

and exit at the next badge access gate.

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00:06:32,520 --> 00:06:35,950

Stop once again at Gate 12 and enter the guard station.

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00:06:35,950 --> 00:06:41,569

The guard will mark your exit time and you can retrieve your Driver's License from the bin.

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00:06:41,570 --> 00:06:49,919

Always be aware of your surroundings, watch for uneven surfaces while walking, and hold onto the handrails w

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00:06:49,920 --> 00:06:56,650

Smoking is only allowed in designated areas. Please dispose of cigarette butts in designated receptacles.

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00:06:56,650 --> 00:07:01,600

All visitors entering Michoud's manufacturing facility, Building 103,

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00:07:01,600 --> 00:07:06,219

are required to wear closed-toe shoes with heels less than two inches in height.

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00:07:06,220 --> 00:07:09,675

Cones and barricades may be in place to mark hazardous areas,

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00:07:09,725 --> 00:07:13,569

please pay attention to these and DO NOT cross the barrier with out permission.

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00:07:13,570 --> 00:07:18,019

While travelling in building 103, be aware of bikes and scooters.

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00:07:18,020 --> 00:07:21,100

Pay special attention while walking in the traffic lane.

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00:07:21,100 --> 00:07:27,400

If you are driving a scooter or other motorized vehicle, be sure to keep headlights on at all times,

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00:07:27,400 --> 00:07:35,800

always be aware of exit signs, and escape route information, and emergency gathering locations. This could b

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00:07:35,800 --> 00:07:44,675

Finally, visitors as well as our workers are expected to adhere to all OSHA, NASA, and Michoud/MSFC policies

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00:07:44,775 --> 00:07:52,000

If you see a dangerous situation, be sure to speak up, you could be the difference between a successful day of

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00:07:52,000 --> 00:08:01,319

To report an emergency at anytime dial 911 from an on-site phone or 257-2333 from a cell phone.

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00:08:01,320 --> 00:08:05,119

At the conclusion of this video, you will be issued a quick card.

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00:08:05,120 --> 00:08:09,369

This card is to be carried with you at all times onsite and is good for one year.

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00:08:09,370 --> 00:08:13,875

Emergency and other important phone numbers are located on your quick card for reference.

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00:08:13,920 --> 00:08:15,850

Thank you for your visit to Michoud.